



AWARD SUBMISSION COVER SHEET

Texas Recreation and Park Society
State Awards

Candidates will be scored using a ranking matrix; thus, it is imperative to respond to all questions for highest point value.

Your completed entry form and photos must be submitted electronically using the TRAPS website. Go to www.traps.org and follow the instructions to upload your entry form and photos. No submissions will be accepted if they are not in the proper format. Format expectations can be found on the TRAPS website in the awards tab. For further questions or explanation, please contact:

TRAPS state office by phone or email
Phone: 512-267-5550
Email: traps@traps.org
Use subject line TRAPS State Awards

Awards Committee Chair
Email: ldobson@coppelltx.gov
Use subject line TRAPS State Awards

Directions for Submission:

- Open using Acrobat Reader or other pdf viewing software (or Microsoft Word if PDF is not workable)
- Completely fill in the blanks on the document > Save As > "Existing File Name_Your Dept Name.pdf or (.docx)
- No more than (3) digital pictures (jpeg or png format) can be submitted to accompany this award.
- The entire submission (photos included) may not exceed 5MB or 5,000KB.
- PowerPoints, pamphlets and larger brochures must be consolidated to handout form (2 to 6 slides/pages per sheet) or a link must be included for file viewing.
- Video submissions must be done through Youtube by attaching the appropriate link to the end of this form.

SUBMIT THIS OFFICIAL NOMINATION DOCUMENT TO TRAPS PER THESE DIRECTIONS NO LATER THAN:

NOVEMBER 18, 2022

Individual Voluntary Service Award



VOLUNTARY SERVICE AWARD, (INDIVIDUAL)

Texas Recreation and Park Society
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OFFICIAL NOMINATION FORM

As evidence of achievement, nominees for the above award must meet a least one (1) of the following criteria:

RECREATION AND PARK SERVICES

- Must have contributed extensive volunteer time toward providing leisure service programs or facilities.
- Must have contributed funds for beautification efforts, parks acquisition, park development or leisure service programs.
- Must have donated land, facilities, equipment or personnel for permanent or temporary use for leisure service purposes.
- Must have actively supported leisure service programs or bond proposals before governing bodies or the community as a whole.

In reviewing the above criteria, the committee shall consider the philanthropic capability of the nominee. Also, a history of community service over several years might be more important than one (1) major accomplishment.

By a three-fourths affirmative vote of the Citations, Awards and Scholarships Committee, a special award may be given to any nominee for the above categories that meets the approved criteria but is not selected for the category nominated.

NAME OF NOMINEE:

**NOMINATOR EMAIL:
PHONE:**

INDIVIDUAL/ORGANIZATION:

**NAME OF NOMINATOR:
TITLE:**

ADDRESS:

ADDRESS:

City:
State:
Zip:

City:
State:
Zip:

NOMINATION SUMMARY

Please describe your program, person or project you are nominating with approximately 4 to 5 descriptive sentences. Should your application win in this category, we will utilize some or all of the Nomination Summary as part of the script for the Awards Banquet and for the TRAPS Magazine honoring our winners.

SUPPORTING NARRATIVE

Address key areas in Sections A – D in a maximum of 1000 words.

- A. OUTLINE A BRIEF HISTORY OF THE PROGRAM AREA SUPPORTED. BE SURE TO INCLUDE CURRENT POPULATION OF THE JURISDICTION SERVED.**
- B. DESCRIBE IN DETAIL THE PROGRAMS AND SERVICES OFFERED BY THE INDIVIDUAL.**
- C. LIST ANY AWARDS THE INDIVIDUAL HAS RECEIVED FOR OUTSTANDING SERVICES.**
- D. DESCRIBE THE CLIENTELE THAT ARE SERVED BY THE INDIVIDUAL'S VOLUNTARY SERVICES.**

SUPPORTING NARRATIVE

In 300 words maximum:

E. A WRITTEN NARRATIVE OF WHY YOU FEEL THIS INDIVIDUAL IS DESERVING OF RECOGNITION BY THE SOCIETY.