



PLANNING EXCELLENCE AWARD

Texas Recreation and Park Society
State Awards

OFFICIAL NOMINATION FORM

The purpose of this award is to recognize each year one (1) parks, recreation or leisure service organization planning project (Park & Recreation System Master Plan, Trail System Master Plan, Strategic Plan, City Image Study, Organizational Analysis, etc...) which displays a high degree of professional analysis, quality planning principles and organizational or city/county/state wide value.

It is also meant to encourage and expand the cooperation between planning consultants and parks and recreation professionals.

Entries will be accepted for any planning project or study within the State of Texas. To be eligible the planning project or study document must be completed and adopted within the last two (2) calendar years by an appropriate Board, Council, Commission or other applicable governing or advisory body.

Two awards (2) will be presented for the winning plan. One (1) award will go to the consultant or internal staff (if the study or planning project was developed "in-house") and one (1) to the jurisdiction that commissioned the study.

SPECIFIC FORMAT FOR CANDIDACY IN THE PLANNING EXCELLENCE AWARD

CATEGORY INCLUDES:

- Completed nomination information for each plan/study.
- One (1) copy of the completed planning document or study. **Electronic version OR the link to a web version (preferred) is required. Acceptable formats are MS Word, Adobe PDF, MS PowerPoint, TIFF, and JPEG.**
- Five (5) digital pictures of the plan/study (jpeg or tiff format) for this award. Additional supportive material related to the plan/study. (Any of the electronic formats listed above are acceptable)

ENTRIES WILL BE JUDGED BY THE FOLLOWING CRITERIA:

- Meets established community need
- Innovation and creativity
- Partnerships
- Sustainability and environmental innovation
- Recreational usage
- Aesthetic appeal

OFFICIAL NOMINATION FORM

PROJECT NAME:

NAME OF NOMINATOR:

**LINK TO WEB VERSION OF
PLAN/PROJECT:**

JURISDICTION:

DESIGNED BY:

INDIVIDUAL **FIRM OR AGENCY**

ORGANIZATION ADDRESS:

City:

State:

Zip:

NAME OF DESIGNER:

DESIGNER ADDRESS:

City:

State:

Zip:

NOMINATOR EMAIL:

NOMINATOR PHONE:

DESIGNER EMAIL:

DESIGNER PHONE:

NOMINATION SUMMARY

Please describe your program, person or project you are nominating with approximately 4 to 5 descriptive sentences. Should your application win in this category, we will utilize some or all of the Nomination Summary as part of the script for the Awards Banquet and for the TRAPS Magazine honoring our winners.

SUPPORTING NARRATIVE

Address key areas in a maximum of 600 words.

A. NEED TO CLARIFY THE CRITERIA BEYOND JUST HIGH DEGREE OF PROFESSIONAL ANALYSIS AND QUALITY PRINCIPLES, I.E.:

- Uniqueness of the planning process
- Significance and impact on the community
- Creativity
- Involvement of community stakeholders etc.
- What needs does it serve or meet